



AGENDA

St. Clair County Board of Commissioners Human Services Committee

MEETING WILL BE HELD REMOTELY VIA WEBEX

February 4, 2021 at 6:00 PM

The meeting will be held virtually due to the COVID-19 pandemic. Any citizen who wishes to address the Board can send their request to citizens@stclaircounty.org or leave a voicemail at 810-989-6900 prior to 4:00 p.m. the day of the meeting.

Event Address: <https://stclaircounty.webex.com/stclaircounty/onstage/g.php?MTID=e684ce79c01e94c9513c014a944eab23b>

Event Password: vtRphp7h278

**Audio Conference: To receive a call back, provide your phone number when you join the event;
OR**

Call 1-408-418-9388 and Enter Access Code: 132 165 7236

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- 1. Roll Call/Opening/Pledge of Allegiance**
 - 2. Additions/Deletions/Changes to the Agenda**
 - 3. Citizens to be Heard**
 - 4. Updates**
 - 5. Conceptual Initiatives**
 - 6. Old Business**
 - 7. New Business**
 - A. Health Advisory Board - Reappointment
 - B. HUB Memorandum of Understanding with InterWest
 - 8. Other Human Services Matters**

9. Information Only

10. Receive and File Packets

11. Adjournment

Committee Chair: Lisa Beedon

Note: The County complies with the "Americans with Disabilities Act" and if auxiliary aids or services are required at the meeting for individuals with disabilities, please contact Administrator/Controller's Office, Suite 203, 200 Grand River Avenue, Port Huron, MI 48060, (810) 989-6900 three days prior to said meeting.

Health Advisory Board - Reappointment

Summary:

ATTACHMENTS:

Description	Upload Date	Type
📎 Health Advisory Board - Reappointment	1/28/2021	Cover Memo

Boards and Commissions Committee Report

Health Advisory Board

Est. 1942; Geographic districts apportioned by Resolution 84-29



	<i>Position</i>	<i>Term</i>	<i>Expiration</i>
Mr. Arnold Koontz 3245 Range Rd. Port Huron MI 48060-1617 <i>Home Phone</i> (810) 982-3219 <i>Work Phone</i> (810) 956-0768 <i>Mobile Phone</i> (810) 956-7673 <i>Email</i> aeddk@aol.com	District 1	2 Years	12/31/2020 12/31/2022
Cheryl L. Smith 4434 Metcalf Road Burtchville MI 48059 <i>Home Phone</i> (810) 984-3642 <i>Work Phone</i> <i>Mobile Phone</i> <i>Email</i> chersmith4434@yahoo.com	District 2 Does not reside in District, but as serving as a Medical Professional per by-laws	2 Years	12/31/2022
Ms. Monica Standel 105 Frantz St. Capac MI 48014 <i>Home Phone</i> <i>Work Phone</i> <i>Mobile Phone</i> (810) 650-0982 <i>Email</i> monicastandel@gmail.com	District 3	2 Years	12/31/2022
Mrs. Marie J. Muller 9505 Sparling Road Goodells MI 48027 <i>Home Phone</i> (810) 384-6517 <i>Work Phone</i> <i>Mobile Phone</i> <i>Email</i>	District 4	2 Years	12/31/2021
Mr. John F. Jones 7619 Markel Road Ira Township MI 48023 <i>Home Phone</i> (586) 725-4553 <i>Work Phone</i> <i>Mobile Phone</i> <i>Email</i> johnjones7619@hotmail.com	District 5	2 Years	12/31/2021

Health Advisory Board

Est. 1942; Geographic districts apportioned by Resolution 84-29

	<i>Position</i>	<i>Term</i>	<i>Expiration</i>
Lisa M. Beedon 2877 Military St. Port Huron MI 49060 <i>Home Phone</i> (810) 683-9617 <i>Work Phone</i> (810) 989-6900 <i>Mobile Phone</i> <i>Email</i> lbeedon@stclaircounty.org	Represents BOC's		

HUB Memorandum of Understanding with InterWest

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📄	HUB_Interwest_Memo	1/28/2021	Cover Memo
📄	HUB_MOU_V2	1/28/2021	Backup Material



ST. CLAIR COUNTY HEALTH DEPARTMENT

Our Community. Our Environment.

3415 28th Street Port Huron MI 48060

ANNETTE MERCATANTE MD, MPH
MEDICAL HEALTH OFFICER

GREG BROWN
ADMINISTRATOR

ADVISORY BOARD OF HEALTH

MARIE J. MULLER
CHAIRPERSON

JOHN F. JONES
VICE CHAIRPERSON

ARNOLD KOONTZ
SECRETARY

MONICA STANDEL

CHERYL SMITH, R.N.

HOWARD HEIDEMANN
CO. COMMISSIONER

Divisions

ADMINISTRATION
P 810.987.5300
F 810.985.2150

DENTAL CLINIC
P 810.984.5197
F 810.984.0747

EMERGENCY PREPAREDNESS
P 810.987.5300
F 810.987.0630

ENVIRONMENTAL HEALTH
P 810.987.5306
F 810.985.5533

HEALTH EDUCATION
P 810.987.5300
F 810.985.2150

NURSING DIVISION
P 810.987.5300
F 810.985.4487

TEEN HEALTH
P 810.987.1311
F 810.987.0651

WIC PROGRAM
P 810.987.8222
F 810.966.2898

MEMORANDUM

DATE: January 26, 2021
TO: St. Clair County Board of Commissioners
FROM: Greg Brown, Administrator
RE: HUB Memorandum of Understanding with InterWest

Dear Commissioners:

The Board of Commissioners approved acceptance of the Early Childhood Education HUB system Project funding in November 7, 2013.

Multiple St. Clair County agencies have come to depend on the Early Childhood Education HUB system as an indispensable tool for helping parents and families in the community. HUB contains all available County support services in one spot. When Parents and families access the website, they answer basic questions and HUB will connect them to available programs and agencies.

For years the SCCHD has been attempting to find a long term home for the HUB but has not been successful. The HUB is currently housed on St. Clair County servers, and is barely useable in its current condition. The HUB needs consistent support and development for the long term success of this community asset.

InterWest has proposed a plan that would provide SCCHD with much needed support and solutions to keep the HUB system online. SCCHD is asking for approval to enter in to the MOU with InterWest at a cost of \$995.00 per month. SCCHD is able to absorb that cost in to our current budget. The value received from the agreement will be evaluated regularly. Should this agreement not prove to be of value, SCCHD will terminate the agreement.



www.scchealth.co

[f/scchdmi](#) | [t/@scchdmi](#)



I N T E R W E S T

MEMORANDUM OF UNDERSTANDING

Introduction

The ST. CLAIR COUNTY HEALTH DEPARTMENT has come to depend on the Early Childhood Education HUB system as an indispensable tool for helping parents and families in the community. HUB contains all available County support services in one spot. When Parents and families access the website, they answer basic questions and HUB will connect them to available programs and agencies.

For years the ST. CLAIR COUNTY HEALTH DEPARTMENT has been attempting to procure funding for HUB but has not been successful. HUB is barely useable in its current condition and needs consistent support and development for the long term.

This MOU will create a mechanism that works for both for the ST. CLAIR COUNTY HEALTH DEPARTMENT and INTERWEST TECHNOLOGY GROUP Inc. This agreement will allow HUB to move forward and thrive.

Here are the Commitments and Benefits for the ST. CLAIR COUNTY HEALTH DEPARTMENT

Commitments

1. Pay a monthly service fee of \$995 per month.
2. Provide clear and prioritized requirements for HUB upgrades.
3. Provide clear and prioritized requirements for HUB bug fixes.

Benefits

1. 40 hours of HUB development by Interwest.
 - These hours include development, testing and deployment.
 2. Monthly service Level agreement
 - We will apply best efforts to restore functionality as soon as possible in the event of an outage.
 3. ITG Project Management attendance at the monthly HUB meetings (pro bono).
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Here are the Commitments and Benefits for INTERWEST TECHNOLOGY GROUP, Inc.

Commitments

1. 40 additional hours of HUB development funded by Interwest.
 - These hours include development, testing and deployment.
2. Assist the Health Department with creating & prioritized requirements for HUB upgrades, bug fixes, coordinating testing and deployments.
3. Provide consulting and advice, be part of the HUB leadership team.

Benefits

- Interwest will be allowed to market the HUB solution to other organizations as a monthly subscription service.
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Additional Benefits for ST. CLAIR COUNTY HEALTH DEPARTMENT

- For any successful introduction of HUB to other organizations, ST. CLAIR COUNTY HEALTH DEPARTMENT will receive a credit for the full value of the monthly service fee.
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Other Considerations

- From time to time, ST. CLAIR COUNTY HEALTH DEPARTMENT may find additional funding. This funding could be used towards new feature development or accelerating the schedule for already identified features.
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Exiting the agreement

- a. Each partner in this agreement would retain full rights to the code and can exit the agreement with 90 days' notice and the latest version of the code at that time.

- b. The code will be kept in an online code vault (presently GITHUB) under the management of InterWest Technology Group, Inc. and a username/password would be provided to ST. CLAIR COUNTY HEALTH DEPARTMENT.

AGREEMENT SIGNATURES

St. Clair Health Department	InterWest Technology Group, Inc. 3455 Riverside Dr. Port Huron, MI 48060
Printed Name:	Printed Name:
Signature:	Signature:
Date:	Date: